

CHURCH ORGANIST JOB DESCRIPTION

Settle Memorial United Methodist Church, Owensboro, Kentucky

The organist is responsible for playing the organ (Moeller three-manual 33-rank pipe organ) for traditional Sunday morning services, other special services throughout the year, and weddings and funerals as needed. The church organist works under the direct supervision of the music director and reports to the music director, who reports to the lead pastor.

Responsibilities

- * Play organ for traditional Sunday morning worship services.
- * Accompany the Sanctuary Choir during Wednesday evening rehearsals and Sunday morning worship services.
- * Rehearse with and accompany soloists and small ensembles as needed.
- * Accompany Sanctuary Choir for seasonal programs/ composer weekends/ cantatas as needed.
- * Play organ for weddings as requested by couples, for additional remuneration.
- * Play organ for funerals as requested by survivors or funeral home, for additional remuneration.
- * Work in conjunction with the music director to help coordinate service music.
- * Maintain a regular schedule of organ practice, special studies, and self-improvement to be prepared for all services and rehearsals.
- * Supervise use of the organ by any others (guest organists, etc.).
- * Work with music director to ensure the care and upkeep to the pipe organ.

Hours Per Week

15 hours per week is expected.

Vacation/ Absence

The organist will be allowed to take off up to 8 weeks during the year. Three of those weeks will be considered paid vacation. It is understood that the organist will work the

weeks preceding and including Christmas and Easter. Time off must be scheduled at least three weeks in advance, except for emergency situations. The organist will arrange for a substitute for absences.

Additional information:

Settle has a long tradition of beautiful sacred and classical music. Besides weekly services, Settle also has a concert series, including an annual concert with the Owensboro Symphony. The music ministry also hosts a Living Composer Series. Recent composers who have come to Settle for weekend work with the choir include Mary McDonald, Lee and Susan Naus Dengler, Ruth Elaine Schram, Mark Cabaniss, and others. Settle is also blessed to have several music teachers and instrumentalists in the choir and congregation. Besides the pipe organ, the sanctuary also has a new Albert Weber grand piano and a one-manual harpsichord (8' and 4' stops.)

This is a permanent part-time position. Besides the church position, there are plentiful community opportunities for piano teaching and collaborative piano.

To apply:

Please send vita and letter of application to: Dr. Diane Earle, Music Director, Settle Memorial United Methodist Church, P.O. Box 1756 Owensboro, Kentucky 42302, or e-mail to: sarah.settleumc@gmail.com. A college music degree/s expected, preferably with organ or piano major/ concentration.

Position is expected to be filled by August 1, 2021, or earlier if possible. For additional information, contact Dr. Earle at 270-570-7575.